

St Philip's Catholic Primary School



Dear Parent/Carers,

It was so lovely to welcome all of our children back to school and I thank you for your patience and cooperation in helping us establish our start and end of day routines. The children seemed very happy to be back and thoroughly enjoyed saying hello to their friends and teachers.

The children once again demonstrated their fantastic resilience and have acted sensibly and responsibly as they quickly adapted to the changes to the structure of the school day.

I write to give you some more information about next week and make some requests as we welcome our full school back next week.

Start and end of school day

As we welcome our full Reception and Pre-school children next week, it is vitally important that parents of children in other classes use the designated entrances and exits to the school site and do not arrive too early for collection at the end of the day.

When you enter the playgrounds of the school we ask for your patience and support and it is important to remember to follow the signage, one way system in place and direction given by staff to collect your child safely. Please **DO NOT** stop to talk to other parents as this can cause concern with high volume of people in one area and cause delays of leaving the school gates. The exit is very narrow and it is important to avoid any unnecessary delay for parents leaving.

I appreciate this may add a few minutes to your drop off and collection routine but is essential to maintain a safe drop off and collection routine for all of our children. Please adhere to the staggered times that the children start and end their school day. This routine has been put in place to ensure that you and all of our children keep safe.

Drop off and Collection arrangements

- Only **one** parent to accompany children onto school site
- Staggered **drop off** times for all children detailed below:

<u>Time</u>	<u>Year Groups</u>	<u>Playground/Entrance start of the school day</u>
8:55 am	Year 5 and 6	Large Playground at the back of school.
8.50 am	Year 3 and 4	Large Playground at the back of school.
8.40 am	Year 1 & Year 2	Large Playground at the back of school.
8.50 am	Reception	Messenger Road entrance N/R gate
8.45 am	Nursery	Messenger Road entrance N/R gate



Healthy Schools INVESTOR IN PEOPLE

Staggered collection times for all children detailed below:

***Please remember to arrive at the correct time only to collect your child. If you have multiple children in school, all children will be ready to be collected at the collection time of the youngest child in school. This is to support with social distancing and keeping the number of adults on the playground to a minimum.**

<u>Time</u>	<u>Year Groups</u>	<u>Playground/Entrance end of the school day</u>
3:10pm	Year 5 and 6	Large Playground at the back of school.
3:00pm	Year 3 and 4	Large Playground at the back of school.
2:45pm	Year 1 & Year 2	Large Playground at the back of school.
2:45 pm	Reception	Messenger Road entrance N/R gate
3:15pm	Nursery	Messenger Road entrance N/R gate

Only one adult from the same household to drop off and pick up please

This keeps numbers on and around the playground to a minimum.

P.E Days and P.E Kit

A reminder that for the duration of the Autumn term, children should come to school wearing their PE kit on their designated PE day (listed below). This removes the need for PE kits to be stored in school and also gives the children more time to spend being active during their PE lessons instead of losing time getting changed before and after lessons.

Children can wear black or navy blue jogging bottoms instead of shorts.

Nursery - Monday
Reception – Monday
Year 1 – Friday
Year 2 – Friday
Year 3 - Monday
Year 4 – Monday
Year 5 – Friday
Year 6 – Friday

Face Masks/Coverings

Government guidance is that children and staff **do not** require any face coverings whilst at school. Indeed, face coverings can add to infection risks if they are not used properly. Masks **are not worn** by children or staff in school except where staff need PPE when providing close contact care or intimate care/changing or dealing with a child/adult showing symptoms of Coronavirus. If your child wears a mask to get to school (e.g. on the bus) **please either take it from them upon arrival and sanitise your and their hands straight away or provide them with a plastic bag to keep the mask in whilst at school.** Everyone must take great care not to touch the face when removing masks and hands must be washed or sanitised straight away. Disposable masks can be thrown into lidded bins inside school.

Alcohol hand sanitiser is also provided for supervised usage

During the day as part of the children's routine, there is regular hand hygiene routines throughout the day. Sanitiser is in all classrooms and is used throughout the day. We were not able to provide non-alcohol based sanitiser because the cost was too expensive so we have only provided an alcohol based sanitiser in the classrooms. The use of this will be carefully supervised. **If your child has any allergy to alcohol based sanitiser please let us know.**

Symptomatic Children, Parents or Staff

IF YOU, YOUR CHILD/REN OR ANYONE IN YOUR HOUSEHOLD HAS SYMPTOMS YOU MUST NOT SEND YOUR CHILD TO SCHOOL. SYMPTOMATIC STAFF MUST NOT COME TO SCHOOL

Any member of the community with symptoms of the virus must not come to school under any circumstances. If you are even remotely concerned that you or your child has symptoms – you must not come to the school and you must follow the Government advice on self-isolation and testing. The same applies for staff and children where a member of the household is symptomatic. You can arrange a test VERY QUICKLY at NHS.UK or by calling **NHS 119** if you don't have internet access. Only come back to school after the advised period of isolation or a test confirming negative e.g. that you or your child don't have the virus. Even with a negative test you may still be asked to continue to self-isolate depending on the circumstances.

Coronavirus COVID-19 Symptoms

- High temperature
- New, continuous cough
- Loss or change to your sense of smell or taste

If there is a suspected or confirmed case of Coronavirus in your child's group

If a child displays or complains of symptoms they will be safely isolated from the group with someone to look after them. The staff member will wear PPE and maintain a 2m distance wherever possible. The child will be well looked after, cared for and reassured at all times. If the child needs the toilet they will be able to use a separate toilet that will be sanitised afterwards. The child's parents/carers will be called and asked to take the child home and follow Government guidance on isolation and testing as follows:

- Book a test. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit.
- Provide details of anyone the child has been in close contact with if they do test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace.
- Self-isolate themselves and their child as they have been in close contact with someone (their child) who has developed coronavirus (COVID-19) symptoms or tested positive for coronavirus (COVID-19).
- Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS website NHS.UK or by calling **NHS 119**.
- School will follow the Sandwell standard operating procedure and we will notify the school nurses and Public Health England of the suspected case.

School will ask parents to inform us immediately of the results of a test:

- If the child tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating. Once they feel well they can return to school.
- If your child tests positive, you should follow **the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'** available online and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.

Please ensure you continue to communicate with school to keep us informed of any illnesses, worries or concerns and that we are here to help. Please contact the school office for help and support.

Stationary for Children

Thank you parents for contacting the school and sharing your concerns and worries. Please do not send stationary into school. The children have and will be provided with stationary they need. Sadly, we are still awaiting deliveries of some stationary resources that have been delayed, but I want to assure you that the children have the stationary they need within the classrooms and that resources are allocated to each child.

Breakfast Club

If you would like to send your child to breakfast club, please book a place on the SCHOOLCOMMS system the day before by 3:00pm. The cost is £1.50 per session and the club starts from 7:30am – 8:40 am. If you like more information please call the school office and they will be happy to help.

Dolce lunches

From Monday 21st September the menu for lunches will be amended. There will be no hot option and sandwich grab bags with a variety of filling choices will be available.

Contact Details

If your contact details have changed since the new term started and are different to the details we have had on record, please ensure that you let us know of any new numbers and other information for us to contact you directly. During this time, our communication with you is limited by email or text. Please contact us using the office email address and we will update your information.

Here to help

Nothing is more important than to ensure the happiness, well-being and academic progress of all children in our school. If you have a concern or worry, then please DO NOT let them build up. Please contact us by telephone and we will work hard to sort them out for you. You can call the school on 0121 558 1643 or email office@st-philips.sandwell.sch.uk and we will endeavour to help and support you.

Thank you for your continuing support and understanding with the new arrangements during this difficult time we are all getting used to being the new normal.

Yours Sincerely

Mrs Hinton

**Mrs Hinton
Headteacher**

Learning and Working together through Christ